

# Registration form

2020/2021 -  
Admission during  
the course  
(years 2, 3, 4)

**Registration form  
to be handed in on  
registration day  
Tuesday 13 October  
2020 accompanied  
by the documents  
mentioned on p.3 of  
this form**

Mr  Ms  Other \_\_\_\_\_

Surname(s): \_\_\_\_\_

First name(s): \_\_\_\_\_

INE (National Student Identifier - can be found on your baccalaureate transcript):  
\_\_\_\_\_

Date of birth: \_\_\_\_\_

Place of birth (Town and Department): \_\_\_\_\_

Nationality: \_\_\_\_\_

Course:  
\_\_\_\_\_

Last qualification obtained after the baccalaureate:

Name of institution:  
\_\_\_\_\_  
\_\_\_\_\_

If you do not yet have an address in St-Etienne or in the surrounding area, you must give your address, as soon as you have one, to the registrar's office: [scolarite@esadse.fr](mailto:scolarite@esadse.fr)

Grant holder: Level:    yes                     no

Student's address in St-Etienne:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mobile phone:  
\_\_\_\_\_

Personal e-mail address: ecc  
\_\_\_\_\_  
\_\_\_\_\_

**Registration day  
Tuesday 13 October  
2020 «Scolarité»  
(registrar's) office  
Ground floor, Horloge  
building  
Hours: 9 am - 12/2 - 5  
pm**

**Payment of remaining registration fee 2020/2021: €441.00**

Registration fee of €521€ minus the €80 paid on pre-registering

NB: there is no exemption for grant holders

Tick the box corresponding to how you wish to pay:

By bank transfer (see bank details on page 2)

By cheque made out to «Régie ESADSE»

List of documents to be provided for your registration: p.3

Place

Date

**Ecole  
supérieure  
d'art  
et design  
Saint-Etienne**



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## Esadse bank details:

Below you will find the bank details necessary to make the transfer from your bank.

**Please enter your surname and first name in the relevant place when making the transfer so that we can identify you, then provide proof of the transfer when registering.**

Identifiant national de compte bancaire - RIB			
Code Banque	Code guichet	N° Compte	Clé
10071	42000	00002003148	70

  

IBAN (International Bank Account Number)					
FR	76	1007	1420	0000	0020 0314 870
FR76	1007	1420	0000	0020	0314 870

  

Domiciliation	
TPST ETIENNE TRES GALE	

  

BIC (Bank Identifier Code)	
TRPUFRP1	

Titulaire du compte :  
ECOLE SUP ART ET DESIGN  
Régie d'avances et de rec.  
3 rue Javelin Pagnon  
42000 SAINT-ETIENNE

# List of mandatory documents

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**NB:**  
If your file is incomplete or not submitted at all, we will not be able to issue your student card and 2020/2021 registration certificate. All documents mentioned are mandatory.

1. Payment online on the CROUS website: <http://cvec.etudiant.gouv.fr/>

## To be handed in at registration on Tuesday 13 October 2020

- Proof of payment of fees for 2020/2021 (proof of transfer or cheque)
- Certificate of payment of the CVEC or « exempt student » certificate (amount for 2020/21: €92)<sup>1</sup>
- Personal civil liability insurance certificate covering the 2020/2021 academic year: this certificate must explicitly state that it covers « educational activities »
  - policy with a private company
  - or with one of the student health insurance providers, LMDE or SMERRA
  - or policy with a mutual school insurance company

**!/\ Check with your legal representative whether their own insurance covers you while you are a student before taking out a specific policy**

- For students on means tested grants, a copy of the grant notification letter (or screen shot of your grant application if you have not yet received your notification)
- JAPD certificate (French national defence preparation day)
- Proof that you have obtained the credits necessary for admission in the year applied for (copies of credits sheet and/or diploma)  
Reminder: admission to year 2 > 60 ECTS credits; year 3 > 120 ECTS credits; year 4 > 180 ECTS credits

## Dates to remember

**Tuesday 13 October:** registration for the 2020/2021 academic year (« Scolarité » (registrar's) office - ground floor, Horloge building)

**Tuesday 13 and Wednesday 14 October:** freshers' induction days  
Monday 19 October: classes begin

**For information, the 1<sup>st</sup> semester of 2020/2021 runs from Monday 19 October 2020 to Friday 22 January 2021.**

- Workshop week: 16 to 20 November 2020
- Christmas vacation: 21 December 2020 to 1 January 2021
- Beginning of Semester 1 reviews: from 6 January 2021

## Information

Since the 2019-2020 academic year, higher education institutions have been obliged to collect the €92 CVEC (student life and campus contribution) from all students, to validate their registration > payable online on the CROUS website (<http://cvec.etudiant.gouv.fr/>). Grant holders are exempted from the CVEC, but must obtain an «exempt student» certificate from the CROUS website.